

**Local Comprehensive Plan
Implementation Committee
July 9, 2008
Town Hall Hearing Room**

Present: Alan Platt, Paul Pilcher, Barbara E. Gray, Dale Donovan, Manny Smith, Rex Peterson, Assistant Town Administrator

RP, serving as temporary chair, called the meeting to order and opened the floor for nominations for permanent chair. AP nominated PP. BEG seconded the nomination. The vote in favor of PP was unanimous.

PP suggested taking goals listed in the Plan sections and organizing them by committee. Once the committee/board lists are formulated, members of the LCPIC will request a meeting with the responsible party to go over the goals.

AP recommended a resolution or other indication of support from the Selectmen. DD suggested that Selectmen adopt goals from the plan as part of their annual goal setting. The goals would then be implemented by the Town Administrator and staff.

PP suggested quarterly reports to the Selectmen on the progress on implementation. BEG said that she did not see the LCPIC as a committee with the purpose of pressuring or provoking the other committees and boards. Rather, the LCPIC should provide support and assistance to the committees. DD said that the Selectmen would be taking a more active role in the work of Town committees. PP said that if a committee does not want to implement a goal, they should simply give the reason why.

BEG asked about the role of the ZBA in implementing the plan. PP said they do not have a planning role. AP suggested that the ZBA should comment on proposed zoning changes.

PP suggested the following sequence for moving forward:

1. Adoption of plan goals by the Selectmen
2. Present the LCPIC proposed process to the Selectmen
 - Organize goals by committee
 - Assign members as liaisons to committees/boards
 - Meet with the committees/boards
 - Report to the Selectmen quarterly

RP suggested using the same format as the 1995 Plan goal review for organizing the goals. AP asked if the Planning Board had a special role in implementing the plan. PP said that the goals in each section originated with the committees, boards and staff involved with that discipline. BEG said the Planning Board had already considered the Land Use section and reviewed and recommended the entire final draft.

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MS suggested the “carrot and stick” approach, and giving credit for goals already accomplished or in the works.

PP suggested that each member think about the committees and boards they would be interested in working with before the next meeting on July 30. DD said that if committees are too involved with their day-to-day work, the LCPIIC can go to other sources such as the Cape Cod Commission to keep implementation moving forward.

In addition to the process outlined above, PP suggested talking to the Selectmen about the role of the ZBA, the idea that LCPIIC will use multiple resources to implement the Plan and the idea that the LCPIIC should review Town Meeting warrant articles for consistency with the Plan. MS suggested that the LCPIIC inform the committees/boards that the LCPIIC will monitor the committee’s actions, decisions and priorities for consistency with the goals of the Plan.

BEG made a motion to adjourn. The vote in favor of the motion was unanimous.

Respectfully submitted,

Rex Peterson
Assistant Town Administrator

Paul Pilcher
Chairman